CITY OF TUCSON DEVELOPMENT SERVICES DEPARTMENT

SPECIAL EXCEPTION APPLICATION (Type 3 or 5)

PART 1 PROPERTY INFORMATION:

Legal Description (Attach a separate sheet for long legals.)

Lot(s) _____ Block(s) _____ Subdivision Name _____

Address (as assigned by Pima County Addressing): _____

Please provide the following information for each parcel in the special exception site. (Attach additional sheet if necessary.)

Current Zoning	Current Use		Area (sq. ft or acres)	Assessor Tax Code #
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____

Note any applicable overlay zones:
☐ Historic District/Landmark   ☐Airport Environs   ☐ Environmental Resource   ☐Hillside

PART 2 PROPOSED USE

Proposed Use (Please be specific; attach additional sheet if necessary.)

_____

_____

_____

_____

Number of Structures _____ Number of Stories _____ Height of Structures _____

Number of Residential Units _____ Floor Area of Non-residential Projects _____

PART 3   APPLICANT INFORMATION

Applicant or Agent _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Owner _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Architect/Engineer/Other _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

PART 4   PRE-APPLICATION CONFERENCE INFORMATION

Have you attended a pre-application conference with staff?   ☐ Yes   ☐ No

Date of pre-application conference: _____

If no, contact Rezoning Section staff at 520-791-4541 for more information.

PART 5   NEIGHBORHOOD MEETING

Have you offered to meet and discuss the proposed special exception on a specified date and time with all property owners within 300 feet and all neighborhood associations within one (1) mile of the special exception site?   ☐ Yes   ☐ No

Attach documentation and summary, and indicate date of contact. _____
                                                                                                          date of contact

PART 6   PLANNING INFORMATION

In accordance with the *Land Use Code* (Section 5.3.2) special exception applications, together with any supporting documentation, including the preliminary development plan (Development Standard 1-07 Exhibit I), are reviewed for compliance with the City of Tucson *General Plan*, as implemented by specific plans, redevelopment plans, subregional plans, area plans, and neighborhood plans. This review shall occur within seven (7) business days of submittal.   special exception requests that do not demonstrate compliance with the *General Plan* cannot accepted.

Are there any specific plans, redevelopment plans, subregional plans, area plans, or neigh-borhood plans officially adopted by the City of Tucson, which apply to the special exception site?   ☐ Yes   ☐ No

Name of Plan(s) _____

Are there any billboards or signs located on the property?   ☐ Yes ☐ No If yes, provide description below.

_____

_____

_____

Briefly describe how the project will be designed to be compatible with adjoining development and any applicable plan policies. (Use additional sheets, if necessary.)

_____

_____

_____

_____

PART 7 MATERIALS REQUIRED WITH APPLICATION

☐ A completed "City of Tucson Special Exception Application" signed by the owner and agent.
☐ Eleven (11) copies of the preliminary development plan fully dimensioned and drawn at a scale of 1 inch = 40 feet (1" = 40') on a 24 x 36 inch sheet properly folded to an 8 ½ x 11 inch format.
☐ One (1) 11"x17" reduction of the preliminary development plan
☐ A statement addressing how the applicable performance criteria have been addressed.
☐ Pre-application Conference Verification Sheet.
☐ Documentation of neighborhood meeting (at a minimum, a copy of the meeting invitation, mailing list, and summary notes from the meeting.
☐ One (1) copy of the Pima County Assessor's map of the subject parcel(s) and printout showing the subject parcel(s) property tax code number(s) and legal description(s).
☐ Appropriate fees payable to the City of Tucson

PART 8 SIGNATURES

I (We), the undersigned, request consideration for the special exception request as described in this application and supporting materials. I (We) represent that the information in this application and the supporting materials are true and accurate to the best of my (our) knowledge.

_____   _____
Owner's signature   date

_____   _____
Applicant/Agent signature (if not owner)   date

type 3 or 5 special exception application.doc
12/09/02